

Minutes from the January 29, 2017 regular meeting of Council of the Resort Village of Mistusinne held at 10:00 a.m. in the Mistusinne Community Centre. The meeting was attended by Mayor Lloyd Montgomery, Councillors Brian Summers, Bruce Dorward (electronically), Lorrie Moffat, Admin Assistant Leeanne Hurlburt and Administrator Yvonne Jess.

Councillor Darren Treble was absent.

Mayor Lloyd Montgomery called the Council Meeting to order at 10 a.m.

Agenda

1/2017 MOFFAT: That the agenda be accepted as presented. Carried.

Minutes

2/2017 SUMMERS: That the minutes from the December 18, 2016 regular meeting be approved as presented. Carried.

Welcome Sign

Councillor Moffat provided a written report on the quotes she obtained for a new welcome sign.

3/2017 MONTGOMERY: That we pursue the 'Welcome to Mistusinne' sign with Waylyn Signs at their quoted price of \$775 and begin the design process. Carried.

Boat Launch

Council discussed the boat launch and Councillor Dorward will continue to gather more information. Admin Assistant Hurlburt reported on the ongoing maintenance permit to clean off the boat launch.

Office Lighting Project

4/2017 SUMMERS: That we proceed with the Office Lighting Project and use a portion of the Gas Tax Grant to cover the estimated \$2400 cost. Carried.

Tree Canada Grant

Admin Assistant Hurlburt reported on the Tree Canada Grant.

Construction Bin Policy

Admin Assistnat Hurlburt reported on the existing construction bin policy and provided a draft policy update.

5/2017 MONTOMGERY: That we accept the new "Policy 3.4 – Construction Bin Access" as presented. Carried.

Administrator's Report

Administrator Jess reported on her activities since the last meeting, including year end work, employee review information, the new service agreement with Loraas, an issue with the January 1, 2017 penalty and a late payment, and attendance at the WaterWolf Asset Management Plan workshop.

Loraas 2017 Service Agreement

6/2017 SUMMERS: That we authorize the Administrator to sign the 2017 Service Agreement with Loraas Disposal. Carried.

Summer Student Grant

7/2017 MONTGOMERY: That we authorize the Admin Assistant to make application to the Canada Summer Student Grant for two high school students for eight weeks at \$12/hour. Carried.

January 1st Tax Penalty

8/2017 MONTGOMERY: That we abate the 18% January 1st penalty for 642 Sakuhikun Drive, but express to them in writing that this will only happen once due to her attempt to have an electronic payment received by December 31, 2016. Carried.

Admin Assistant's Report

Admin Assistant Hurlburt reported on her activities since the last meeting, including an update on driveway snow removal, Tree Canada application, Summer Student application, ongoing aquatic protection permit for the boat launch, the issue with the heater at the Maintenance shop, new messaging system for the fire responders, playground equipment, continued work on polies and bylaws, crack sealing, and correspondence received.

Playground Equipment

9/2017 SUMMERS: That we proceed with purchasing a 4' slide and swing set, including base material and framing/excavation at an estimated cost of \$9057 with funds coming from the Playground Fund and the Gas Tax Grant. Carried.

Building Permit

10/2017 MONTGOMERY: That we approve the following building permit application as per the plan review by our Building Official:
#1/2017 – Charles & Marlene Russell – 444 Mistusinne Crescent Carried.

Mayor's Report

Mayor Montgomery reported that they'll be looking for some new organizers/helpers for the annual Mistusinne Charity Golf Tournament.

Year End Financial

11/2017 MONTGOMERY: That we transfer \$30,000 from 2016's operating surplus to Capital Trust. Carried.

Financial Statement

12/2017 SUMMERS: That the bank reconciliation and financial statement for December 2016 be approved as presented. Carried.

Accounts Payable

13/2017 MOFFAT: That the list of accounts be paid as presented. Carried.

Next Meeting

14/2017 MONTGOMERY: That the next meeting be scheduled for Saturday, February 18, 2017 at 10 a.m. Carried.

In-Camera

15/2017 MONTGOMERY: That this meeting go in camera at 11:15 a.m. to discuss employee reviews Carried.

Council returned from the closed session at 11:35 a.m.

Adjournment

16/2017 MONTGOMERY: That this meeting be adjourned at 11:35 a.m. Carried.

CORRESPONDENCE:

- Loreburn Central School – sponsorship dedication
- Save Our Heritage – Bill C323
- Federation of Canadian Municipalities – membership
- Bernie Volk – shoreline bank concerns

ACCOUNTS PAYABLE:

Payment #	Vendor	Date	Amount
Computer Cheques			
3669	Palliser Regional Library	18/01/2017	915.75
3670	Lloyd Montgomery	29/01/2017	225.00
3671	Loretta Moffat	29/01/2017	131.40
3672	Elbow Fine Foods	29/01/2017	5.50
3673	Village of Elbow	29/01/2017	1,560.00
3674	Hi Tech Electric	29/01/2017	1,732.50
3675	Meridan Inspections Ltd	29/01/2017	610.87
3676	Corey Mews	29/01/2017	58.50
3677	MuniSoft	29/01/2017	1,344.74
3678	City of Prince Albert	29/01/2017	82.50
3679	Palliser Plains Coop Ltd	29/01/2017	1,097.80
3680	PARCS	29/01/2017	295.00
3681	Resort Village of Mistusinne	29/01/2017	89.25
3682	SIG CANADA	29/01/2017	68.00
3683	SUMA	29/01/2017	773.50
3684	Leeanne Hurlburt	29/01/2017	1,153.00
3685	Yvonne Jess	29/01/2017	895.12
3686	Keith Lonsdale	29/01/2017	223.37
3687	Corey Mews	29/01/2017	415.89
3688	Aline Sherling	29/01/2017	105.57
3689	MEPP	29/01/2017	528.82
3690	Receiver General	29/01/2017	360.23
3691	Sun West School Division	31/01/2017	429.53
		Total:	13,101.84
		Total for General:	13,101.84

Payments Printed: 23