

Minutes from the December 2, 2017 regular meeting of Council of the Resort Village of Mistusinne held at 10:00 a.m. in the Mistusinne Community Centre. The meeting was attended by Mayor Lloyd Montgomery, Councillors Brian Summers, Lorrie Moffat, Darren Treble, Bruce Dorward (electronically), Admin Assistant Leeanne Hurlburt, and Administrator Yvonne Jess.

Mayor Lloyd Montgomery called the Council Meeting to order at 10:00 a.m.

Agenda

133/2017 MOFFAT: That the agenda be accepted as presented. Carried.

Minutes

134/2017 SUMMERS: That the minutes from the October 15, 2017 meeting be approved as presented. Carried.

Playground Committee

Admin Assistant Hurlburt reported on her conversation with Craig Peterson on the playground equipment. They will follow up, talk to the rest of the Playground Committee, and prepare a report for the next Council Meeting.

Bylaw No. 02-17

135/2017 TREBLE: Read Bylaw No. 02-17 for a first time being a bylaw to authorize certain expenditures. Carried.

136/2017 SUMMERS: Read Bylaw No. 02-17 for a second time. Carried.

137/2017 MOFFAT: That we have three consecutive readings of Bylaw No. 02-17 at this same meeting. Carried Unanimously.

138/2017 MONTGOMERY: Read Bylaw No. 02-17 for a third and final time, hereby adopting a bylaw to authorize certain expenditures. Carried.

Loraas Disposal

139/2017 TREBLE: That we authorize the Mayor and Administrator to sign the Loraas Disposal agreement for roll-off service for 2018. Carried.

Administrator's Report

Administrator Jess reported on her activities since the last meeting, including employee matters, job posting, correspondence sent and received.

Year-end Financial Considerations

140/2017 SUMMERS: Where applicable, as per Sections 31 and 369 of *The Municipalities Act*, the Administrator is authorized to add any outstanding lagoon usage fees that the Resort Village has already paid for on their behalf, as well as any outstanding utility arrears, to the taxes of those property owners at year end. Carried.

- 141/2017 MOFFAT: Where applicable, as per Section 405(3) of *The Municipalities Act*, the Administrator is authorized to add any outstanding general invoices for custom work, to taxes at year end. Carried.
- 142/2017 TREBLE: That the Administrator is authorized to pay any invoices, with the Mayor's approval, that come in after the December Council Meeting, to facilitate year end. Carried.
- 143/2017 DORWARD: That we transfer \$3,361.75 from Operating Revenue to the General Local Improvement Fund as per Bylaw No. 03-08. Carried.
- 144/2017 SUMMERS: That we transfer \$11,413 from 2017 Operating to the Utility Reserve as per our budget. Carried.

Admin Assistant Report

Admin Assistant Hurlburt reported on her activities since the last meeting, including maintenance activities, website work, fire ban sign, garbage infraction, correspondence regarding articles on the greenspace, Shand Greenhouse application, Sask Lotteries Grant report, septic tank measurements, Zoning Bylaw inquiry, and correspondence received.

Fire Ban Signs

- 145/2017 TREBLE: That we purchase two fire ban signs from Waylyn Signs for \$86.92 each. Carried.

Celebrate Canada Grant

- 146/2017 MONTGOMERY: That the Admin Assistant make application to the Celebrate Canada Grant for \$1,000 for Mistusinne's 2018 Canada Day celebration. Carried.

Mayor's Report

Mayor Montgomery reported on the PARCS Convention he attended in October, as well as the blog communication from the ratepayer's association.

Elbow Library Donation

- 147/2017 MONTGOMERY: That we make the \$650 donation to the Elbow Library as per our 2017 budget. Carried.

Financial Statement

- 148/2017 TREBLE: That the bank reconciliation and financial statement for October 2017 be approved as presented. Carried.

Accounts Payable

- 149/2017 MOFFAT: That the list of accounts be paid as presented. Carried.

2018 SUMA Convention

- 150/2017 TREBLE: That Mayor Montgomery attend the 2018 SUMA Convention with related expenses covered. Carried.

Next Meeting

151/2017 MONTGOMERY: That we tentatively set the next Council Meeting for Saturday, January 6, 2018 at 10 a.m., and if not needed, Council would then meet Saturday, February 3, 2018 at 10 a.m. Carried.

In-Camera Session

152/2017 SUMMERS: That we go in-camera at 11:28 a.m. to discuss employee matters. Carried.

Admin Assistant Hurlburt left the meeting at 11:37 a.m.

Council returned from the closed session at 12:42 p.m.

Adjournment

153/2017 MOFFAT: That this meeting be adjourned at 12:43 p.m. Carried.

CORRESPONDENCE:

- Village of Elbow – concerns over lack of cell service
- Derrick Anderson – brush pile burn
- Palliser Regional Library – 2018 library hours, 2018 levy
- Loraas – 2018 rates

ACCOUNTS PAYABLE:

Payment #	Vendor	Date	Amount
Computer Cheques			
3892	Aon Reed Stenhouse Inc.	18/11/2017	798.20
3893	Dieter Martin Greenhouse Ltd.	18/11/2017	1,769.70
3894	Emily Drever	18/11/2017	24.40
3895	Village of Elbow	18/11/2017	38,016.00
3896	Loraas Disposal Services Ltd.	18/11/2017	1,205.88
3897	Meridan Inspections Ltd	18/11/2017	682.50
3898	Corey Mews	18/11/2017	225.00
3899	OUTLOOK RENTALS	18/11/2017	216.45
3900	Palliser Plains Coop Ltd	18/11/2017	19.62
3901	Resort Village of Mistusinne	18/11/2017	49.94
3902	SUMA	18/11/2017	296.40
3903	True Family Enterprises Ltd.	18/11/2017	25.31
	Issued To: True Family Enterprises Ltd.		
3904	Leeanne Hurlburt	30/11/2017	1,223.07
3905	Yvonne Jess	30/11/2017	451.96
3906	Keith Lonsdale	30/11/2017	152.35
3907	Corey Mews	30/11/2017	481.68
3908	Aline Sherling	30/11/2017	146.82
3909	MEPP	30/11/2017	442.30
3910	Receiver General	30/11/2017	333.62
3911	Sun West School Division	30/11/2017	1,094.97
3912	Lloyd Montgomery	05/12/2017	2,241.95
3913	Brian Summers	05/12/2017	953.83
3914	Bruce Dorward	05/12/2017	638.90
3915	Loretta Moffat	05/12/2017	1,098.03
3916	Darren Treble	05/12/2017	937.63
3917	Elbow Library	05/12/2017	650.00
3918	Leeanne Hurlburt	05/12/2017	60.00

Payment #	Vendor	Date	Amount
3919	Yvonne Jess	05/12/2017	180.00
3920	Keith Lonsdale	05/12/2017	200.00
3921	Corey Mews	05/12/2017	144.35
3922	Aline Sherling	05/12/2017	120.00
3923	Bernadette Volk	05/12/2017	73.35
3924	Master Industries Inc.	05/12/2017	5,488.37
3925	Linda Reiss	05/12/2017	270.00
3926	Resort Village of Mistusinne	05/12/2017	679.05
3927	Petty Cash - RV of Mistusinne	05/12/2017	107.65
3928	SUMA	05/12/2017	341.25
3929	Loraas Disposal Services Ltd.	21/12/2017	1,229.76
3930	Minister of Finance	21/12/2017	3,269.21
3931	Resort Village of Mistusinne	21/12/2017	11.05
3932	Petty Cash - RV of Mistusinne	21/12/2017	19.40
3933	True Family Enterprises Ltd.	21/12/2017	23.28
	Issued To: True Family Enterprises Ltd.		
3934	Waylyn Signs	21/12/2017	192.96
3935	Leeanne Hurlburt	29/12/2017	623.27
3936	Yvonne Jess	29/12/2017	917.76
3937	Keith Lonsdale	29/12/2017	94.19
3938	Corey Mews	29/12/2017	67.49
3939	Aline Sherling	29/12/2017	62.13
3940	MEPP	29/12/2017	318.28
3941	Palliser Plains Coop Ltd	29/12/2017	934.98
3942	Receiver General	29/12/2017	196.69
3943	Sun West School Division	31/12/2017	5,257.81
3944	Aon Risk Solutions	14/01/2018	3,358.00
3945	MuniSoft	14/01/2018	1,974.41
3946	City of Prince Albert	14/01/2018	96.25
3947	Palliser Regional Library	14/01/2018	1,068.38
3948	SUMA	14/01/2018	606.99
3949	Leeanne Hurlburt	31/01/2018	1,274.56
3950	Yvonne Jess	31/01/2018	611.15
3951	Keith Lonsdale	31/01/2018	235.82
3952	Corey Mews	31/01/2018	84.85
3953	Aline Sherling	31/01/2018	115.73
3954	MEPP	31/01/2018	426.98
3955	Receiver General	31/01/2018	348.45
		Total:	85,260.36
		Total for General:	85,260.36

Payments Printed: 64