

Minutes from the July 17, 2021 regular meeting of Council of the Resort Village of Mistusinne held at 9:00 a.m. in the Mistusinne Community Centre. The meeting was attended by Mayor Lloyd Montgomery, Councillors Darren Treble, Lorrie Moffat, Barbara Glubis, Jeannie Coutts, Administrator Kelly Dodd, Assistant Leeanne Hulburt and Foreman Edward Stenko.

Mayor Lloyd Montgomery called the Council Meeting to order at 9:00 a.m.

**Agenda**

112/2021 TREBLE: That the agenda be accepted as presented. Carried.

**Minutes**

113/2021 GLUBIS: That the minutes be amended to show the correct spelling of Moffat, and then accepted. Carried.

Foreman Edward Stenko provided council with a Verbal Foreman Report at 9:02 a.m.

**Fuel Tanks**

114/2021 GLUBIS: That we purchase a 500 Gallon Fuel Tank from Derek Anderson for \$300.00, and 2 - 6-gallon electric pumps. Carried.

Foreman Edward Stenko left the meeting at 9:19 a.m.

**Tetherball**

115/2021 COUTTS: That we purchase a tetherball for the playground for a maximum of \$700.00 Carried.

**Development Permit – 206**

116/2021 TREBLE: That we accept the RTM permit for [Lot 2, Block 6], with the understanding that if the Septic tank is to be moved all necessary permits must be obtained and approved in advance. Carried.

**Development Permit – 202**

117/2021 GLUBIS: That we accept the Porch permit for [Lot 2, Block 2] as presented. Carried

**Development Permit – 610**

118/2021 COUTTS: That we accept the deck permit for [Lot 10, Block 6] as presented, pending approval of the building permit by Municode. Carried

**Development Permit - Deck**

- 119/2021      MOFFAT:              That the owner of [Lot 39 Block 4] please come in and apply for a Development permit for the partially constructed deck so that council may review and approve at the August regular meeting, failure to comply, may result in a stop work order being issued and corrective measures required at the owner's expense. Carried.

**Request for Storage Container**

- 120/2021      TREBLE:              That we send a letter to the owners [lot 27 Block 6] of informing them that storage containers are not allowed in the Resort Village. Carried.

**Motorized vehicles on Green Space**

- 121/2021      MONTGOMERY:      That we send a letter to 627 reminding the owners that motorized vehicles are not permitted on greenspaces. Carried.

**Parking Signage**

- 122/2021      GLUBIS:              That we purchase parking signage and posts for no more than \$500.00 to be purchased immediately. Carried.

**Administrator's Report**

Administrator Dodd reported on using Drop Box for meetings, and having a designated computer day for Administrative duties, she also requested a cut off time for adding items to the agenda.

**Admin Assistant's Report**

Admin Assistant Hurlburt presented the heavy-duty contractor form she created, 86 Golf Cart stickers have been sold, 107 Golf Passes have been sold, 3 out of town boat passes have been sold. The admin assistant is working 15 hours. Together the administrator and assistant are revamping protocol regarding official complaints to council.

**Councillor Reports**

Council discussed collecting fees at the Boat Ramp, they have decided to continue this discussion after the new ramp arrives. Signage was discussed "Volleyball Parking Here", Boat Parking signs required, Golf Cart Parking only.

**Financial Statement - June**

- 123/2021      TREBLE:              That the bank reconciliation and financial statement for June 2021 be approved as presented. Carried.

**Accounts Payable**

124/2021 GLUBIS: That the list of accounts be paid as presented. Carried.

Assistant Leeanne Hurlburt left the meeting at 11:14 a.m

**In – Camera 11:14 a.m.**

125/2021 MONTGOMERY: That we go in-camera for discussions at 11:14 a.m. Carried.

**In – Camera 11:44 a.m.**

126/2021 MONTGOMERY: That we go in-camera for discussions at 11:14 a.m. Carried.

Assistant Leeanne Hurlburt returned to the meeting at 11:44 a.m

**Bench Approval - Memorial**

127/2021 COUTTS: That we approve the request by Perry Kirton to place a memorial bench in the golf course as discussed June 2, 2021 in memory of Dwight Kirton and Hanne Caleval. Carried. Carried.

**Chair request - Memorial**

128/2021 GLUBIS: That we inform Donna Mathews that we have already approved an memorial request for a bench for the golf course in Hanne's memory. Carried.

**Permanent Foreman**

129/2021 MONTGOMERY: That effective July 15, 2021 Edward Stenko be appointed permanent Foreman, and that he be enrolled in the MEPP benefit program and his wage be increased to \$25.00 an hour. Carried.

**Permanent Seasonal**

130/2021 TREBLE: That effective July 15, 2021 Shane Clarke be appointed permanent Maintenance Employee, and that he be enrolled in the MEPP benefit program and his wage be increased to \$21.00 an hour. Carried.

**Next Meeting**

131/2021 COUTTS: That the next Council Meeting be scheduled for August 21<sup>st</sup>, 2021 at 9 a.m. Carried.

**Adjournment**

132/2021 MOFFAT: That this meeting be adjourned at 11:47 p.m. Carried.

CORRESPONDENCE:

- None

## ACCOUNTS PAYABLE:

Payment #	Date	Vendor Name	Reference	Payment Amount
<b>Bank Code: General - General Bank Account</b>				
Computer Cheques:				
4797	2021-07-13	Void during printing		0.00
4798	2021-07-13	Spoiled During Printing		0.00
4799	2021-07-13	Spoiled During Printing		0.00
4800	2021-07-13	Void during printing		0.00
4801	2021-07-13	Edward Stenko	Foreman Wages - June Advance	1,000.00
4802	2021-07-13	Michael Shane Clark	June Payroll Advance	1,000.00
4803	2021-07-13	Kelly Dodd	Contract - July	1,500.00
4804	2021-07-16	Cameron Fraser	Door Maint Building & lock	256.99
4805	2021-07-16	Early's	Ball Wasger & Grass Seed (GC)	403.31
4806	2021-07-16	Tim Katchuk	Certification - Matthew Tripp	100.00
4807	2021-07-16	Loraas Disposal Services Ltd.	June Disposal Fee	2,283.46
4808	2021-07-16	Minister of Finance	RCMP Policing - 2021	3,808.23
4809	2021-07-16	M.R. App & Website Development	SSL Certification Renewal	81.97
4810	2021-07-16	Municode Services Ltd.	Building Inspections - Siemens	724.06
4811	2021-07-16	Supreme Office Products Ltd.	Paper, labels, Ink	718.07
4812	2021-07-16	Young's Equipment	Belt, Spacer, Wheel Assy	1,951.51
4813	2021-07-16	Elbow Foods	Water	11.98
4814	2021-07-20	Lloyd Montgomery	Jan-June Council Remuneration	1,523.18
4815	2021-07-20	Loretta Moffat	Jan-June Council Remuneration	761.82
4816	2021-07-20	Darren Treble	Jan-June Council Remuneration	761.82
4817	2021-07-20	Jeannie Coutts	Jan-June Council Remuneration	761.82
4818	2021-07-20	Barbara Glubis	Jan-June Council Remuneration	761.82
Other:				
11735	2021-06-30	SaskPower	Shop power - May (actual)	668.35
61075	2021-06-17	SaskPower	Office power - May (est)	126.26
73021	2021-07-31	Edward Stenko	Foreman Wages	2,289.70
80721	2021-07-08	SaskPower	Office power - June (est)	62.76
130821	2021-08-12	Edward Stenko	Foreman Wages - Aug Advance	1,000.00
130821	2021-08-12	Michael Shane Clark	August Payroll Advance	1,000.00
130821	2021-08-12	Matthew Tripp	August Payroll Advance	700.00
210621	2021-06-21	SaskTel	Office & shop phone - June	179.47
210721	2021-07-21	SaskTel	Office & shop phone - July	182.79
220621	2021-06-22	SaskTel Mobility	Fusion - internet - June	104.84
220721	2021-07-31	SaskPower	Shop power - June (actual)	668.25
220721	2021-07-22	SaskTel Mobility	Fusion - internet - July	104.84
224398	2021-06-28	Receiver General	Remittance - June	2,624.94
224468	2021-06-30	Collabria	Stamps, Irrigation	550.72
280612	2021-07-05	MEPP	Remittance - June	395.68
300721	2021-07-31	Marilyn Peterson	Payroll - July	472.98
300721	2021-07-31	Tristin Bryan	July Payroll	1,378.00
300721	2021-07-31	Michael Shane Clark	Payroll - July	1,382.20
300721	2021-07-31	Matthew Tripp	July Payroll	1,768.00
300731	2021-07-31	Leeanne Hurlburt	Payroll - July	1,663.44
Total for General:				35,733.26