

Minutes from the January 16, 2021 regular meeting of Council of the Resort Village of Mistusinne held at 10:00 a.m. in the Mistusinne Community Centre. The meeting was attended by Mayor Lloyd Montgomery, Councillors Darren Treble, Lorrie Moffat, Barbara Glubis, Jeannie Coutts, Administrator Yvonne Jess, and Admin Assistant Leeanne Hurlburt.

Mayor Lloyd Montgomery called the Council Meeting to order at 10:00 a.m.

**Agenda**

1/2021 TREBLE: That the agenda be accepted as presented. Carried.

**Minutes**

2/2021 GLUBIS: That the minutes from the December 19, 2020 regular meeting be approved as presented. Carried.

**Boat Launch**

TR Aluminum is scheduled to meet with Council at 2 p.m. today.

**Boat Launch Upgrades**

3/2021 GLUBIS: That we accept the proposal from Golder Associates Ltd. for \$6,000 for a study into options for our boat launch. Carried.

**Bylaw No. 01-21 – Repealing Bylaw**

4/2021 TREBLE: Read Bylaw No. 01-21 for a first time being a bylaw to repeal outdated bylaws. Carried.

5/2021 MOFFAT: Read Bylaw No. 01-21 for a second time. Carried.

6/2021 COUTTS: That we have three consecutive readings of Bylaw No. 01-21 at this same meeting. Carried Unanimously.

7/2021 GLUBIS: Read Bylaw No. 01-21 for a third and final time, hereby adopting a bylaw to repeal outdated bylaws. Carried.

**Bylaw No. 02-21 – Records Retention and Disposal Bylaw**

8/2021 GLUBIS: Read Bylaw No. 02-21 for a first time being a bylaw to adopt a Records Retention and Disposal Schedule. Carried.

9/2021 TREBLE: Read Bylaw No. 02-21 for a second time. Carried.

10/2021 MOFFAT: That we have three consecutive readings of Bylaw No. 02-21 at this same meeting. Carried Unanimously.

11/2021 COUTTS: Read Bylaw No. 02-21 for a third and final time, hereby adopting a bylaw to adopt a Records Retention and Disposal Schedule. Carried.

**Bylaw No. 03-21 – Tax Certificate Bylaw**

12/2021 TREBLE: Read Bylaw No. 03-21 for a first time being a bylaw to set assessment and taxation information fees. Carried.

13/2021 COUTTS: Read Bylaw No. 03-21 for a second time. Carried.

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- 14/2021 GLUBIS: That we have three consecutive readings of Bylaw No. 03-21 at this same meeting. Carried Unanimously.
- 15/2021 MONTGOMERY: Read Bylaw No. 03-21 for a third and final time, hereby adopting a bylaw to set assessment and taxation information fees. Carried.

### **Bylaw No. 04-21 – Fire Control Bylaw**

- 16/2021 GLUBIS: Read Bylaw No. 04-21 for a first time being a bylaw to set minimum standards for the control of fire pits, wood stoves, fireplaces, and other outdoor approved appliances in the Resort Village. Carried.
- 17/2021 COUTTS: Read Bylaw No. 04-21 for a second time. Carried.
- 18/2021 MOFFAT: That we have three consecutive readings of Bylaw No. 04-21 at this same meeting. Carried Unanimously.
- 19/2021 TREBLE: Read Bylaw No. 04-21 for a third and final time, hereby adopting a bylaw to set minimum standards for the control of fire pits, wood stoves, fireplaces, and other outdoor approved appliances in the Resort Village. Carried.

### **Administrator's Report**

Administrator Jess reported on her activities since the last meeting, including human resources, all bylaws uploaded to the website, drafted bylaws for Council's review, past due irrigation water and lagoon invoices, Annual Education Property Tax Return submitted, Audit Confirmation Letters sent to the auditor, started work on year end/audit prep, outstanding invoices related to the Elbow Transfer Site from Mistusinne ratepayers, and correspondence received.

### **Admin Assistant's Report**

Admin Assistant Hurlburt reported on her activities since the last meeting, including a maintenance report, recycling, Mistusinne pamphlet, truck repairs, maintenance storage yard requests, light on exterior of office has been installed, Canada Summer Jobs application has been submitted, Sask Lotteries Grant for 2022 has been submitted, snow removal, and that the golf cart stickers and brush/compost pile signs have been ordered.

### **Mayor's Report**

Mayor Montgomery reported on his discussion with Shelley Gibson regarding the Elbow Rec Board, and setting up the meeting with TR Aluminum for today.

### **Councillor Reports**

Councillor Moffat reported on the quotes she has received for re-doing the tennis court surface.

Councillor Coutts reported that we were not successful with our application to Tree Canada.

### **Financial Statement**

- 20/2021 MOFFAT: That the bank reconciliation and financial statement for December 2020 be approved as presented. Carried.

**Accounts Payable**

21/2021 GLUBIS: That the list of accounts be paid as presented. Carried.

**Next Meeting**

22/2021 MONTGOMERY: That the next Council Meeting be scheduled for February 20, 2021 at 10 a.m. Carried.

**In-Camera Session**

23/2021 MONTGOMERY: That this meeting go in-camera at 11:13 a.m. to discuss Human Resources matters, compliant with Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act*. Carried.

Councillor Glubis and Councillor Coutts declared a conflict of interest in regards to the Administrator position and left the meeting at 11:13 a.m.

Mayor Montgomery, Councillors Treble, Moffat, Administrator Jess, and Admin Assistant Hurlburt all attended the in-camera session.

Council returned from the in-camera session at 11:47 a.m.

**Adjournment**

24/2021 MONTGOMERY: That this meeting be adjourned at 11:48 p.m. Carried.

**CORRESPONDENCE:**

- Meridan Inspections
- MuniSoft

**ACCOUNTS PAYABLE:**

Payment #	Vendor	Date	Amount
<b>Computer Cheques</b>			
4684	Federation of Canadian	2021-01-10	99.94
4685	Minister of Finance	2021-01-10	101.06
4686	MuniSoft	2021-01-10	1,454.10
4687	Palliser Regional Library	2021-01-10	1,123.82
4688	SUMA	2021-01-10	631.24
4689	Aon Canada Inc. - T57048C	2021-01-16	6,684.00
4690	Lloyd Montgomery	2021-01-16	225.00
4691	Loretta Moffat	2021-01-16	131.40
4692	Darren Treble	2021-01-16	175.50
4693	Downie Electric	2021-01-16	345.80
4694	Loraas Disposal Services Ltd.	2021-01-16	157.50
4695	SUMA	2021-01-16	853.06
4696	WaterWolf Planning Inc.	2021-01-16	525.00
4697	Roger Dorcas	2021-01-29	1,040.99
4698	Leeanne Hurlburt	2021-01-29	1,370.70
4699	Yvonne Jess	2021-01-29	1,200.72
4700	MEPP	2021-01-29	806.72
4701	Receiver General	2021-01-29	862.09
Total:			17,788.64

Payment #	Vendor	Date	Amount
Other Payments			
1	Collabria	2021-01-16	162.93
2	SaskTel	2021-01-19	172.24
3	SaskPower	2021-01-18	534.77
4	SaskPower	2021-01-18	893.30
5	SaskTel Mobility	2021-01-22	79.87
			Total: 1,843.11
			Total for General: 19,631.75

Payments Printed: 23