

Minutes from the December 4, 2021 regular meeting of Council of the Resort Village of Mistusinne held at 10:00 a.m. in the Mistusinne Community Centre. The meeting was attended by Mayor Lloyd Montgomery, Councillors Darren Treble, Lorrie Moffat, Barbara Glubis, Jeannie Coutts, Administrator Kelly Dodd, and Administrative assistant Candace Stenko .

Mayor Lloyd Montgomery called the Council Meeting to order at 10:00 a.m.

Agenda

179/2021 COUTTS: That the agenda be accepted as presented. Carried.

Minutes

180/2021 TREBLE: That the minutes of the October 16th regular meeting be accepted as presented. Carried.

OCP & Zoning Bylaw

Council discussed the Official Community Plan and Zoning bylaw updates. The special meeting will be held Saturday, Jan 22 at the Elbow Civic Centre. Residents may also submit submissions in advance or call in to the meeting. All documents are available online on our website. A survey will be provided to all rate payers in order to update the survey completed in 2009 as part of the original OCP, as well as collect information on several topics. All residents will be contacted via email. Those without email addresses will receive a paper copy. We will also post on the bulletin board, Facebook and our website. Discussions continued until 10:47 a.m.

Administrative Assistant

181/2021 MONTGOMERY: That Candace Stenko be appointed administrative assistant at a rate of \$20.00 an hour for approximately 15 hours a week. Carried.

Boards & Appointments 2022

182/2021 GLUBIS: That the list of Boards & Appointments for the year 2022 be accepted as attached and forming part of these minutes, and that the website be updated accordingly. Carried

SUMAassure Insurance 2022

183/2021 TREBLE: That the 2022 SUMAassure policy be renewed with a 20% cost increase over the previous. Carried.

Year - end Financial Considerations

- 184/2021 MOFFAT: That we accept all 2021 payments until 4:00 p. m. Jan 7, 2022 without penalty. Carried.
- 185/2021 TREBLE: That the Administrator is authorized to pay any invoices that come in after the December meeting, with Mayor's approval, to facilitate year end. Carried.
- 186/2021 MONTGOMERY: Where applicable, as per Sections 31 and 269 of *The Municipalities Act*, the Administrator is authorized to add any outstanding lagoon usage fees that the Resort Village has already paid on their behalf, as any outstanding utility arrears, to the taxes of those property owners at year end. Carried.
- 187/2021 TREBLE: That we transfer \$11,413 from the 2021 Operating to the utility Reserve as per the budget. Carried.

Tree Relocation Request

- 188/2021 COUTTS: That the owners of [Lot 39, Block 4] be authorized to relocate trees that were planted incorrectly behind their cabin under the direction of the Foreman and council only, and that they must submit their date request for completion to the office well in advance of the proposed date, and that this date must fall between -April 1 and August 31 as per legislation. Carried.

Administrator's Report

Administrator Dodd provided an update on the Public Hearing progress including the completion of the documents and the preparation of the survey. She is preparing for year end, and training the new administrative assistant Candace Stenko.

Admin Assistant's Report

Candace Stenko is fitting in very nicely. She is becoming comfortable with receipting and payables currently.

Councillor Reports

Discussions regarding the Palliser Library Levy 2022, discussions regarding the irrigation system, Lake Diefenbaker, improvements to the beach, and the 2022 operating budget.

Financial Statement - October

- 189/2021 GLUBIS: That the bank reconciliation and financial statement for October 2021 be approved as presented. Carried.

Financial Statement - November

- 190/2021 MOFFAT: That the bank reconciliation and financial statement for November 2021 be approved as presented. Carried.
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Palliser Regional Library 2022 Payable

191/2021 MONTGOMERY: That we reverse the Palliser Library payment that was accidentally posted in 2021 but payable in 2022. Carried.

Accounts Payable

192/2021 TREBLE: That the list of accounts be accepted as presented. Carried.

Correspondence

193/2021 TREBLE: That we accept the correspondence as presented. Carried.

In-Camera Session

194/2020 MONTGOMERY: That this meeting go in-camera at 11:39 a.m. to discuss Human Resources matters, compliant with Section 16 of *The Local Authority Freedom of Information and Protection of Privacy Act*. Carried.

Mayor Montgomery, Councillors Treble, Moffat, Glubis, Coutts, and Admin Assistant Candace Stenko all attended the in-camera session.

Administrator Kelly Dodd declared a conflict of interest and left the meeting at 11:39 a.m.

Council returned from the in-camera session at 11:47 a.m.

Additional authorized administrative responsibilities

195/2021 MOFFAT: That administrator Kelly Dodd be paid a sum of \$1500.00 for work completed over and above her contract expectations in Oct, Nov and Dec Carried.

Next Meeting

196/2021 TREBLE: That the next Council Meeting be scheduled for January 22, 2022 immediately following The Zoning Bylaw and Official Community Plan Public hearing to be held at 10:00 a.m. at the Elbow Civic Centre. Carried.

Adjournment

197/2021 MOFFAT: That this meeting be adjourned at 12:12 p.m. Carried.

CORRESPONDENCE:

Technical Safety Authority of Saskatchewan – Transfer of permits & Inspection
Palliser Regional Library – Correspondence from November 15, 2021
WW 2020 AGM Minutes Approved
WW 2021 AGM Minutes Draft
WW Board Member List

ACCOUNTS PAYABLE:

Computer Cheques:

| | | | | |
|--------------------|------------|-------------------------------|--------------------------------|-----------|
| 4887 | 2021-11-05 | Depper Sand & Gravel Ltd | Base Gravel 19 Yards | 363.20 |
| 4888 | 2021-11-05 | Edward Stenko | 140 KMM Recycle John Deere | 318.15 |
| 4889 | 2021-11-05 | Cheque destroyed | | 0.00 |
| 4890 | 2021-11-05 | Loraas Disposal Services Ltd. | Garbage fees | 2,292.91 |
| 4891 | 2021-11-05 | Municode Services Ltd. | Building Inspect.-Allan (Deck) | 210.00 |
| 4892 | 2021-11-05 | Peddle's Septic Service | Septic pump out - office | 186.00 |
| 4893 | 2021-11-05 | Supreme Office Products Ltd. | Office supplies | 73.50 |
| 4894 | 2021-11-05 | Western Water Management | Irrigation System | 610.92 |
| 4895 | 2021-11-05 | MEPP | Remittance - October | 1,652.02 |
| 4896 | 2021-11-05 | Void during printing | | 0.00 |
| 4897 | 2021-11-05 | Ministry of Finance | School Tax - October | 4,018.89 |
| 4898 | 2021-11-05 | Receiver General | Remittance - Oct | 2,582.32 |
| 4899 | 2021-11-12 | Collabria | November Statement | 687.58 |
| 4900 | 2021-11-12 | Kelly Dodd | Contract - | 1,500.00 |
| 4901 | 2021-11-12 | Elbow Loreburn Legion | Legion crosses | 20.00 |
| 4902 | 2021-11-19 | Void during printing | | 0.00 |
| 4903 | 2021-11-19 | Kelly Dodd | Contract - November | 1,500.00 |
| 4904 | 2021-11-19 | Master Industries Inc. | Parts | 5,245.23 |
| 4905 | 2021-11-19 | Supreme Office Products Ltd. | R081874 | 73.50 |
| 4906 | 2021-12-03 | Barb Glubis | Council Remuneration | 761.82 |
| 4907 | 2021-12-03 | Darren Treble | Council Remuneration | 761.82 |
| 4908 | 2021-12-03 | Jeannie Coutts | December Meeting Mileage | 920.22 |
| 4909 | 2021-12-03 | Darren Treble | December Meeting Mileage | 166.50 |
| 4910 | 2021-12-03 | Void during printing | | 0.00 |
| 4911 | 2021-12-03 | Kelly Dodd | Postage paid cash | 97.26 |
| 4912 | 2021-12-03 | Minister of Finance | Fire dispatch services 2022 | 121.28 |
| 4913 | 2021-12-03 | Loretta Moffat | December Meeting Mileage | 893.22 |
| 4914 | 2021-12-03 | Lloyd Montgomery | December Meeting Mileage | 1,748.18 |
| 4915 | 2021-12-03 | Should be paid in 2022 | | 0.00 |
| 4916 | 2021-12-03 | R & J Lakeside Service Ltd. | Gloves & DSL Antigel | 43.22 |
| Other: | | | | |
| 41121 | 2021-11-30 | SaskPower | Irrigation - Nov | 1,526.32 |
| 81121 | 2021-11-30 | SaskTel Mobility | Internet - Nov | 52.62 |
| 100221 | 2021-10-05 | SaskPower | Shop power - oct (actual) | 355.70 |
| 111921 | 2021-11-30 | SaskTel | Office & shop phone - November | 141.84 |
| 221121 | 2021-11-30 | SaskPower | Golf Course - Oct/Nov | 1,151.43 |
| 251021 | 2021-10-25 | SaskPower | Office power - oct (act) | 238.40 |
| 251021 | 2021-10-25 | SaskTel | Office & shop phone -October | 142.02 |
| 251021 | 2021-10-25 | SaskTel Mobility | Fusion - internet - fFINAL | 104.84 |
| 291021 | 2021-10-29 | Edward Stenko | Foreman Wages | 2,540.42 |
| 291021 | 2021-10-29 | Michael Shane Clark | Payroll - October | 1,477.61 |
| Total for General: | | | | 34,578.94 |