

OPERATION OF COUNCIL

01-86 – Using the name "Resort Village of Mistusinne"

- This bylaw established that any bylaws enacted under the name "Village of Mistusinne" shall become bylaws under the name "Resort Village of Mistusinne".

03-05 – Increasing the number of Aldermen on Jan. 1, 2006

- As of January 1, 2006, the Council of the Resort Village of Mistusinne changed from a Mayor and two Councillors (total of 3) to a Mayor and four Councillors (total of 5).

02-09 – Setting the Remuneration of Members of Council

- This bylaw established the annual indemnity paid to the Mayor and Council. As of 2009, the total amount paid to the Mayor and four Councillors was equivalent to 0.9 of one mill applied to the total taxable assessment. In 2009, each Councillor received \$116 per month and the Mayor received approximately \$232 per month. The amount did not change, even if the Council member attended many extra meetings in the month.
- If a Council member is absent for one of the regular meetings, he/she loses the month's indemnity. Indemnities are paid on a semi-annual basis. The bylaw also allows for reimbursement to Council members for out-of-pocket expenses for approved Council business. Expenses for travel to Council meetings are paid during the months of November to March for those Councillors whose permanent residence is other than Mistusinne.

06-05 – Public Notice

- This bylaw established the minimum notice requirements for such things as:
 - Closing or blocking a street.
 - Selling or leasing village land or buildings.
 - Establishing, limiting or prohibiting businesses.
 - Borrowing money.
 - Imposing a special tax.
 - Establishing a purchasing policy.
 - Setting remuneration for Council.

07-05 – Administrative Bylaw

- This bylaw provided for the administration of the Resort Village and set out the duties and powers of the designated officers as per *The Municipalities Act*. The following are the assigned duties of the Administrator:

- Records: Maintaining books, records, minutes, attendance records, certified copies of all bylaws and official correspondence.
- Finances: Managing cash deposits, disbursing funds, and monitoring spending as per the budget established by Council; financial accounting, preparing financial statements for Council and working with the auditor to prepare a year-end financial statement; managing the tax roll and tax notices.
- Legalities: Advising Council of its legislative responsibilities: reporting to the Minister; co-signing (along with the Mayor) all minutes, bylaws, cheques, official documents and agreements; ensuring that Public Notice is given for bylaws and meetings (see 06-05); determining the sufficiency of petitions; calling a special meeting when lawfully requested to do so.
- Elections: Serving as returning officer for all elections and providing notice for the first meeting after the election.
- Council: Ensuring that Council's policies and programs are implemented.
- This bylaw also allows Council to appoint an Acting Administrator for a period of not longer than three months (unless authorized by the board of examiners).

02-09 – Repeal of Joint Administration with Elbow

- This bylaw established that, as of January 1/09, Mistusinne and Elbow would no longer share an Administrator. Any work done by Yvonne Jess for Mistusinne is now done on her own time.